

Kings Hill Recruitment have established a strong reputation handling permanent, temporary, contract, part-time and 'temp - perm' vacancies in the mid Kent area and Permanent & Interim Management and Executive personnel throughout the South East. We are members of the Recruitment and Employment Confederation (REC) and an Age Positive Employer Champion.

Employers



Need a temp?

Need to find someone fast? Our temps undertake assignments from one day to one year on a full or part - time basis. Our temps can , and often do, almost anything , from typing to phone work, moving furniture, organising conferences, interviewing, data entry or telesales.

We offer special rates for 'exclusivity' or volume business or 'temp to perm'.

You may wish to take up the 'temp to perm' option, which gives you an alternate way to hire new personnel by working with them a while before you commit yourself fully. We have many success stories of people who's "temporary " role turned into a wonderful career.

"Kings Hill Recruitment are an extremely well organised, professional Agency, providing a high standard of Temporary Staff as well as an excellent service in respect of introductions to highly skilled professional staff and top quality graduates looking for opportunities for careers within major companies. The service that I personally have received has been without equal over the nine years of my association with Kings Hill Recruitment.

- Ian, HR, Kings Hill based company.



To effectively and efficiently interview each candidate who comes in to register with us, Kings Hill Recruitment also skills test. This enables us to thoroughly understand the abilities of the candidate whilst also ensuring that the client is provided with suitable temporary cover or permanent staff. Testing is carried out via the ISV FastPath program. This facility allows us to test candidates on a variety of applications as well as to check, where required, a candidate's literacy and numeracy. Knowing how universally used such applications are we are very keen to test candidates on their knowledge of the Microsoft Office Suite.

Employers



Skills Assessment

Each half hour assessment includes between 36 and 39 questions varying from a basic level through intermediate and onto advanced level. Similar assessments are available for Lotus Products and WordPerfect. We are also able to test candidates keyboard and secretarial skills. There are again a variety of assessments that can test on a number of levels including Copy Typing, Letter Layout, Shorthand, Audio Typing, Legal, Medical, Alpha, Numeric and Alphanumeric Data Entry.

For those candidates with call-centre experience, we are able to test their listening and keying in skills. We can also test candidates' foreign language comprehension skills with assessments that test Dutch, French, German, and Spanish to English translation skills.

More General Assessments include basic to advanced spelling tests, multiple-choice numerical, multiple-choice synonyms, fill in the blanks – numbers, fill in the blanks – aptitude..

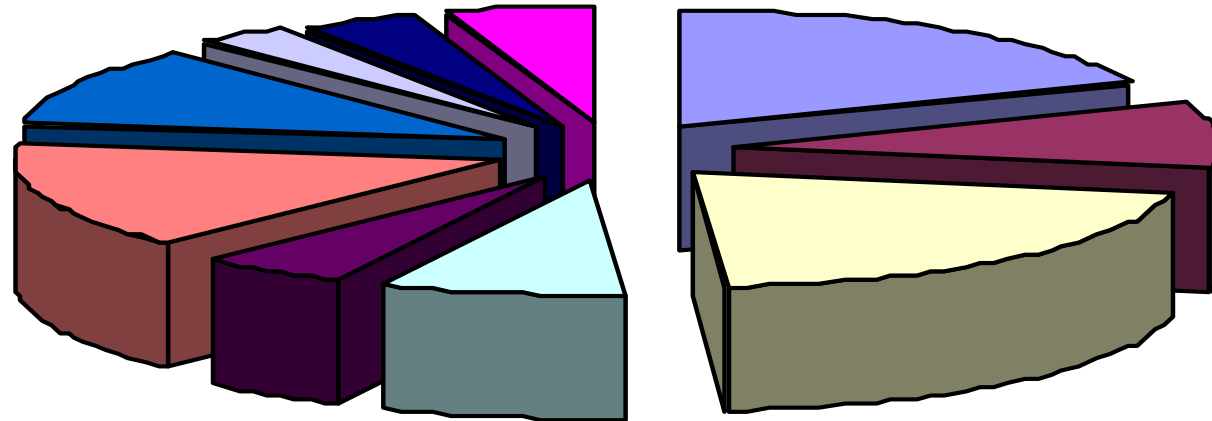


A distribution of skills amongst candidates available for temporary and contract assignments*

Employers



Skills Profile



- Sales / Marketing (PR telesales advertising)
- Managerial (all disciplines)
- Human Resources
- IT (Junior and Senior)
- Accounts / Bookkeeping
- Reception / Switchboard
- Administration / Data input
- Administration / Word Processing
- Word processing / Secretarial
- Secretarial / audio / shorthand



We would be delighted to answer your questions about how we could help you:

www.khr.co.uk

recruit@khr.co.uk

fax: 01732 870099

Employers



Contact Us

Map and Directions

Kings Hill Recruitment

21 Queen Street, Kings Hill

West Malling

Kent ME19 4DA

Tel: 01732 870011



"I can't fault the service that I received from Kings Hill Recruitment, they listened to what I was looking for in terms of placement and have found me a job that meets the requirements that I set out.

- Guy Pollak.

"...It was very traumatic for me after 23 years to be looking for a position again, and you and your team made me feel that I was worth their effort..."

- Annie Birleson

www.khr.co.uk

01732 870011

recruit@khr.co.uk

